

## How to Create an OpenCCC Account and Apply to MJC

Before beginning the application process, you must have the following information ready:

- Permanent Address
- Telephone Number
- Email Address (recommended to use a personal email address)
- Social Security Number (SSN) or Alien Registration Number and Expiration Date (**needed for Permanent Residents ONLY**) \*\* If you do not have a social security number or your ITIN (Taxpayer Identification Number)

↓ **Check this box**


Check this box if you are a student enrolled exclusively in noncredit courses, an undocumented student, an international student, a nonresident alien, or another exception and do not have a social security number or taxpayer identification number.

To get started follow the directions below:

### Step 1: Access OpenCCC

⇒ Go to: [www.mjc.edu](http://www.mjc.edu)

⇒ Click 

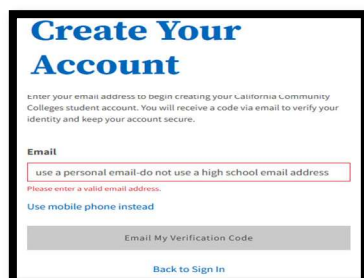
⇒ Click 

⇒ Click 

⇒ Click [Create an Account](#)  
⇒ Already have an account?

⇒ Click 

⇒ Enter your email or your cell number



**Create Your Account**

Enter your email address to begin creating your California Community Colleges student account. You will receive a code via email to verify your identity and keep your account secure.

Email

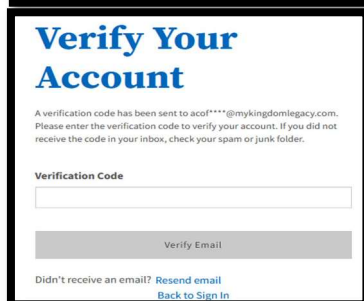
Use a personal email-do not use a high school email address  
Please enter a valid email address.

[Use mobile phone instead](#)

Email My Verification Code

[Back to Sign In](#)

⇒ Enter the code sent to your email or your cell number



**Verify Your Account**

A verification code has been sent to acol\*\*\*\*@mykingdomlegacy.com. Please enter the verification code to verify your account. If you did not receive the code in your inbox, check your spam or junk folder.

Verification Code

Didn't receive an email? [Resend email](#)  
[Back to Sign In](#)

#### Tips:

- \* If you already have an OpenCCC account, you do not need to create a new one. Select the **"Sign-In"** option instead
- \* Contact CCC Apply Help for technical assistance, or for help recovering your account or issues creating an OpenCCC Account at:  
Phone: (877) 247-4836  
Email: [support@openccc.net](mailto:support@openccc.net)
- \* No SSN or TIN review the MJC Guide for DACA and Undocumented Students .

Continue to the next page for Step 2

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⇒ Once you have created an OpenCCC account you will receive an "Account Created" prompt



⇒ Click 

⇒ Click [Return to Sign In](#)

### CCCAPPLY Username and Password:

To enable sign in later, you must choose a unique username and password for your account. Be sure to record your username and password for later use below.

Username:

Minimum 6 characters (**letters, numbers, special characters**)

Password:

7 to 20 characters (**letters and at least one number**)

## Step 2: Complete an MJC Application

### Complete the MJC Application

⇒ Log – In with the Username and Password created

⇒ Click 

The following is information for you to use as a guide when completing the MJC application:

#### Enrollment Information:

*Term Applying For:*

*Educational Goal:*

*Major Category:*

*Intended Major or Program of Study:*

*MJC Fall 2022 Term (August 29, 2022 to December 17, 2022)*

*Undecided*

*Dual Enrollment*

*9–12th Grade Concurrent Enrollment*

#### Education:

*College Enrollment Status:*

*High School Education:*

*Last High School Attended:*

*College Education:*

*College/Universities attended:*

Enrolling in High School (or lower grade) and College at the same time

Will be enrolled in High School (or lower grade) and College at the same time

I attended high school

No degree

None

#### When you have completed the application:

⇒ Click 

You will then receive a Confirmation Number. Write this down, you will need the confirmation number to complete Step 3.

**Need Additional Help?** Contact the Dual Enrollment Specialists, via email at: [Dualenrollment@yosemite.edu](mailto:Dualenrollment@yosemite.edu) or call us at (209) 575-6019

#### Pirates Net and Student Email Guide:

Set up and learn how to navigate MJC's student portal, Pirates Net, and activate your student email address.

⇒ go to [mjc.edu](http://mjc.edu)

⇒ Click 

- \* Learn where to view, verify, or complete your Math & English Placement.
- \* Learn where to view your Un Official MJC Transcript.
- \* All email communications from MJC will go to your student email.
- \* It may take up to 24 hours after your application is processed, for access to PiratesNet and student email set up.
- \* Contact Student IT Services Desk - for questions or technical assistance regarding PirateNet or student email at (209)575-7900.